



## SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION (Head Office)

AWAN-E-MEHNAT KASH ST-17, BLOCK-6, GULSHAN-E-IQBAL, KARACHI-75300  
Ph: 021-99243813-1, Email: sessiprocurement@gmail.com

SS/DP/2019-20/41

DATED: 13-09-2019

### TENDER NOTICE

The Sindh Employees' Social Security Institution (SESSI) intends to invite sealed Bids from MANUFACTURER / IMPORTERS OR their authorized distributor for Purchase of X-RAY FILMS / CONSUMABLE AND DISPOSABLE ITEMS for the year 2019-20.

SR. NO	Name of Work	Estimated Cost (Million)	Tender Document Collection (Start Date)	Tender Document Selling (Last Date)	Tender Document Submission Date & Time	Tender Opening Date & Time
1.	<u>X-RAY FILMS / CONSUMABLE AND DISPOSABLE ITEMS</u>	8.00 MILLION	AFTER PUBLICATION	07-10-2019	09-10-2019 3:00Pm	09-10-2019 3:30 Pm

1. The intending participants can purchase the set of tender documents from cashier against payment of tender fee for Rs.1000/-. Each (Non-Refundable) from the date of publication of this tender up to above mentioned date during office hours, from Head office, Sindh Employees' Social Security Institution, ST-17, Block-6, Gulshan-e-Iqbal, Karachi.
2. The bid shall comprise a single stage two envelop as per SPPRA Rules-2010, Amended 2019, shall contain the "TECHNICAL & FINANCIAL PROPOSALS".
3. Tender shall be received back on closing date of the tender as mentioned above. However, In case of holiday if announced by the Government, next working day will be considered for opening of tenders at the same time in presence of bidders or their authorized representative who wish to attend and in presence of procurement committee as per SPPRA Rules 2010 (Amended 2019).
4. The bidder should submit Bid Security 2% of the Bid amount in shape of Demand Draft / Pay Order issued from any scheduled bank of Pakistan in favor of SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION which shall remain valid for a period of 28 days beyond the validity period of the bid.
5. The Procuring Agency reserves the rights to enhance / reduce the quantity without assigning any reason as per SPPRA RULES 2010 (Amended 2019)
6. The Procuring Agency reserves the rights to ACCEPT or REJECT any ONE or ALL the Bids
7. This tender can also be seen at the website of SPPRA i.e. [www.ppms.pprasinsh.gov.pk](http://www.ppms.pprasinsh.gov.pk) and procuring agency's website i.e. [www.sessi.gov.pk](http://www.sessi.gov.pk).
8. For further details information or clarification please contact the undersigned during office hours.

  
DIRECTOR PROCUREMENT  
SECRETARY PROCUREMENT COMMITTEE  
FOR COMMISSIONER



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### **TENDER FOR X-RAY FILMS / CONSUMABLE AND DISPOSABLES ITEMS FOR THE FINANCIAL YEAR 2019-20**

COST OF TENDER DOCUMENTS:	Rs.1,000.00 (Rupees One Thousand Only) Non-Refundable.
ESTIMATED COST:	Rs.8.00 Million
TENDER SELLING PERIOD:	From the date of publishing to 07-10-2019
TENDER SUBMISSION DATE AND TIME:	ON 09-10-2019 FROM 9:00am to 03:00pm
TENDER SUBMISSION PLACE:	Office of the Director Procurement, Aiwan-e-Mehnatkash, SESSI Head Office, ST-17, Block-6, Rashid Minhas Road, Gulshan-e-Iqbal, Karachi.
TENDER OPENING DATE AND TIME:	On 09-10-2019 at 3:30pm
TENDER OPENING PLACE:	Conference Room, 2nd Floor SESSI Head Office Karachi.

**NOTE:** Tender shall not be accepted after sealing of the Tender Box.

#### **TERMS & CONDITIONS**

Offer shall remain valid for 90 days from the date of opening. The bidders shall quote their prices inclusive of all applicable duties / Taxes and transportation etc. and all other expenses on free delivery to Consignee's end. Price should be quoted in Pak Rupees in figures & words both, failing which the offer will be ignored.

**1.0 GENERAL CONDITIONS & INSTRUCTIONS.**

**1.1** In this tender, method of procurement shall be "**SINGLE STAGE TWO ENVELOPE**" procedure as per SPPRA rules 2010, amended 2019.

**1.2** The quoted rates must be valid up to 30-06-2020.

**1.3** Bid shall comprise a single package containing two separate envelope shall contain separately the financial proposal and the technical proposal. The envelopes should be marked **Technical Proposal and Financial Proposal** as in bold and legible letter to avoid confusion. The envelope must contain tender inquiry No. on the top, the name of the Bidder should be affixed on the face of the envelope. The envelope should be sealed and addressed to Commissioner SESSI Karachi and inserted in Tender box on the scheduled date and time.

**1.4 Technical Proposal should have the following documents.**

**(I) Mandatory Criteria.**

- a) Original Tender Receipt.
- b) NTN Certificate.
- c) Sales Tax Registration Certificate.
- d) Authority letter from manufacturer in original.

**(II) Bidder's Qualification Criteria**

Bidder must involve in same business and supplied within Pakistan

Sr No.	Parameters	Marks
a	Bidder must involve in same business and supplied within Pakistan	
	i) More than 05 years experience	30
	ii) More than 3 and up to 5 years experience	20
	iii) More than 2 and up to 3 years experience	10
b	Active income tax filer / payer as per latest	20
c	Proper and continuously GST payer	20
d	Last three years tax returns of FBR showing bidder's Turnover for last three years as per	
	i) Turnover up to 3 million	30
	ii) Turnover up to 2 million	20
	iii) Turnover up to 1 million	10
	<b>Total Marks</b>	<b>100</b>
	<b>Bidder must score minimum 70% to qualify for financial bid</b>	

**1.5 Financial Proposal Should have the following documents:**

- a) Original Pay Order Bank Draft of Earnest Money.
- b) Original copy of the Bid offer with Quoted prices.

**1.6 The tender must be free from erasing, cutting and over writing . In case of erasing cutting and over writing authorised person should initial it, duly stamped**

- 1.7 Rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words shall be authenticated and final.
- 1.8 No Tender will be entertained without Bid Security. Conditional tender shall not be accepted.
- 1.9 Tender shall be accompanied by Bid Security @2.0% of the value of tender quoted by them in form of pay order / demand draft in favour of "Sindh Employees social security institution" which shall remain valid for 28 days beyond the Bid validity period.
- 1.10 The Bid Security shall be released to the un-successful bidders on rejection/disqualification of their bids after the bid evaluation, on the same day of financial opening of tender
- 1.11 The Bid Security shall be released to successful bidders after submission of performance guarantee.
- 1.12 The bidder shall quote their price both in figures and in words in Pak Rupees (PKR) and inclusive of all applicable taxes, to federal & provincial government or local bodies and shall be deducted from the bill of contractors/suppliers.
- 1.13 one "SAMPLE TENDER PROFORMA" is supplied with the list of items to be purchased. The items have to be quoted on the Performa, duly filled stamped and signed by the bidder. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.

**2 SPECIAL CONDITIONS:**

- 2.1 The quoted rates once offered by the firms shall not be changed during the contract period.
- 2.2 The supply shall be on free delivery basis to the SESSI's premisses all over the Sindh Province where applicable.
- 2.3 If goods are declared sub standard, the supplier shall be responsible, and bound to replace the goods free of cost.
- 2.4 The supplier must provide goods within 30 days from the date of issue of purchase order.
- 2.5 The technical evaluation carried out by the Committee shall be final.
- 2.6 Late Delivery (LD) charges of 2% after 30 days shall be deducted from the bill of supplier.
- 2.7 Payment shall be made to supplier within 30 days of execution of purchase order.
- 2.8 If any of the firm/supplier shall not supply the goods after getting award of contract, the whole performance guarantee shall be forfeited and the bidder may be black listed.

**3. PURCHASER'S RIGHT TO VARY QUANTITIES.**

The authority reserves right to increase/decrease or delete the quantities of goods at the time of award of contract and also reserves the right to enhance the quantity of goods originally specified in the schedule of requirement without any change in unit prices or other terms and conditions of goods at any time during contract period without any change in unit price.

4. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS.**

The competent authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010, Amended 2019.

5. **PERFORMANCE GUARANTEE:**

The successful bidder will have to deposit the requisite guarantee in the shape of a pay Order / Demand Draft at 5% value of the AWARD price. The same shall be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the BID SECURITY shall be forfeited to the Government Accounts.

6. **UNDERTAKING on Rs.100/- non judicial stamp paper.**

- 6.1 I/we /understand the conditions specified in the tender inquiry and undertake.  
6.2 That I/we shall remain bound to supply any item as an additional quantity at the same rate on which said item I/we have supplied during the contract period.  
6.3 That I/we agree whether the tender accepted for total, partial or enhanced quantity for all or any single item.  
6.4 I/we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract  
6.5 I/we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.  
6.6 I/we undertake that, I/we have never been black listed.

7. **TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE.**

I /we, M/s. \_\_\_\_\_ is hereby confirmed that I/We have ,

carefully read all terms and conditions of the tender and also agreed to abide SPPRA- rules 2010, for procurement of goods during the validity of the tender.

Signature of Vender \_\_\_\_\_ Name of Authorised Person. \_\_\_\_\_

Designation \_\_\_\_\_ Seal and Address \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Email address \_\_\_\_\_

WITNESSES:

Name \_\_\_\_\_ Signature \_\_\_\_\_

# TENDER OF X-RAYS DISPOSABLE ITEMS

S NO.	NAME OF ITEMS	APPROX. QUANTITY REQUIRED
1	<b>X-RAYS FILM WITHWRAPPING PAPERS</b>	70000
2	12X15" SIZE GREEN SENSITIVE	50000
3	10X12" SIZE GREEN SENSITIVE	50000
4	8X10" SIZE GREEN SENSITIVE	
5	DENTAL FILM	1000
	<b>AUTO PROCESSOR</b>	
5.	A) DEVELOPER CHEMICAL POWER (20 LTR CAN)	100
6	B) FIXER LIQUID (20 LTR CAN)	100
	<b>CONTRAST MEDIA</b>	
7	BARRIUM SULPHATE POWDER (MEDICAL - GRADE, CHINA)	150 PK
8	ULTRASOUND JELLY	70
9	ULTRASOUND PRINTING ROLL (LH)	300
	<b>CT SCAN ITEMS</b>	
10	INJ D/ SYRINGE 50 CC	600
11	C.T. SCAN FILM (14X17) SIZE	800

## BIDDING DATA

(This section should be filled in by the Engineer / Procuring Agency before  
issuance of the)

a	Name of Procuring Agency	Sindh Employees' Social Security Institution
b	Name of Works	TENDER FOR X-RAY FILM/CONSUMABLE AND DISPOSABLE ITEMS FOR THE FINANCIAL YEAR 2019-20
c	Procuring Agency's Address	Awan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi.
d	Estimated Cost	Rs.8.00 Million
e	Amount of Bid Security or in % age of bid amount / estimated cost, but not exceeding 5%	2.0% (fill in lump sum amount)
f	Period of Bid Validity (days)	90 days
g	Security Deposit (including Bid Security) (in % age of bid amount / estimated cost equal to 10%)	5%
h	Percentage, if any, to be deducted from Bills	-
i	Deadline for submission of Bids along with time	09-10-2019 till 03:00 pm
j	Venue, Time, and Date of Bid Opening	SESSI Head Office, Awan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi. Dated. 09-10-2019 at 03:30 pm
k	Time for Completion from written order of commence:	04 Months
l	Liquidity damages (0.05 of Estimated Cost of Bid Cost Per day of delay, but total not exceeding 10%)	2.00%
m	Deposit Receipt No: Date: amount (in words and figures)	-

(EXECUTIVE ENGINEER / AUTHORITY ISSUING BIDDING DOCUMENTS)